



# VOLUNTEER APPLICATION 2018

PLEASE PRINT CLEARLY

Individual Name / Group Name \_\_\_\_\_

Contact Name (if different than above) \_\_\_\_\_

Are you: Youth (14—17) \_\_\_\_\_ Adult \_\_\_\_\_ (18+) Group (indicate number of people) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact Phone Number: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Emergency Contact Phone \_\_\_\_\_ Relationship to You \_\_\_\_\_

I here by give consent for the Christmas Bureau of Edmonton to contact me regarding:

\_\_\_\_\_ Volunteer Opportunities \_\_\_\_\_ Fundraising Opportunities

\_\_\_\_\_ Annual Giving \_\_\_\_\_ Other

If so, by Email \_\_\_\_\_ or by post mail \_\_\_\_\_

We require a new signed Oath from each volunteer every year. Please read and complete even if you have done so in previous years.

### Volunteer Oath 2018

I, the undersigned, agree that I will respect confidentiality and privacy and not disclose or make known any client information or matter which comes to my knowledge through my volunteer service with the Christmas Bureau of Edmonton. I further acknowledge and agree that I will maintain this Oath of Confidentiality after my volunteer service with the Christmas Bureau of Edmonton has been completed.

I, the undersigned, agree that I will conduct myself with honesty and integrity; avoid acting in a discriminatory, judgmental or harassing manner towards anyone I come in contact with; commit to fostering an inclusive environment that promotes the Christmas Bureau Core Values; act objectively and avoid any situation that may create a real or perceived conflict of interest; honor my commitments and be accountable for my actions; behave in a professional manner and treat everyone with respect, dignity, fairness and courtesy; uphold the law, rules, regulations, policies and guidelines of the Christmas Bureau of Edmonton.

I, the undersigned, shall immediately disclose any business, commercial or financial interest where such interest might be construed as being in real, potential or apparent conflict with my official volunteer role(s) with the Christmas Bureau. I shall immediately disclose any participation where they may be attracting and/or soliciting the same donors, volunteers and supporters.

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Parent Name \_\_\_\_\_  
(Parent signature required if volunteer is ages 14-17 years)

## New Volunteer Section

Please list any experience or interest that relates to volunteering with the Christmas Bureau of Edmonton:

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Please provide two references, other than family, you have known for at least one year, preferably in a supervisory role:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

- I hereby give the Christmas Bureau of Edmonton consent to contact the above references.
- I acknowledge the Christmas Bureau of Edmonton is under no obligation to provide me with a volunteer placement.
- I give permission the Christmas Bureau of Edmonton to use my photo for promotional purposes.

\_\_\_\_\_  
Signature of Volunteer Applicant

\_\_\_\_\_  
Signature of parent/guardian for persons ages 14 to 17 years

Please let us know how you heard about the Christmas Bureau. \_\_\_\_\_  
\_\_\_\_\_

Please return this application to: Christmas Bureau of  
Edmonton, PO Box 16000, Edmonton, Alberta T5J 4B4  
Phone: 780 454 6074 Fax: 780 454 6087  
Email: volunteer@christmasbureau.ca

